

Real Estate Representative

This person will be responsible for record keeping in the Real Estate Department and the Motor Vehicle Department as well as waiting the counter. Must have good customer service skills, be able to multitask, receive money and count money back to customers. Attention to detail and organizational skills required. Secretarial and customer service experience preferred. This is a full-time position. Application deadline 5:00pm June 21, 2019. Interested applicants should bring completed applications to the Hall County Treasurer's Office, 121 S Pine St, Grand Island, NE 68801. EOE.