

Hall County Board Of Supervisors: Administrative Assistant

The Hall County Board of Supervisors is hiring an Administrative Assistant to the Board. Candidates should have previous administrative experience. Some knowledge of accounting or budgeting practices is required.

Generally, the position is a 40 hour week and includes full benefits. The salary range is approximately \$43,000 to \$50,000 depending on experience.

Interviews are scheduled to begin the week of April 22. Applications will be accepted until the position is filled. Reply to Hall County Board of Supervisors, Attn: Pamela Lancaster, 121 S. Pine, Grand Island NE 68801 or e-mail paml@hallcountyne.gov

Hall County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. EOE. Veterans preference available.