

COUNTY BUILDING INSPECTOR

Job Description

GENERAL DESCRIPTION OF WORK

Under the direction of the Hall County Board of Supervisors, the County Building Inspector interprets building, plumbing, and electrical codes and zoning regulations, inspects lands, buildings and building construction for conformity to laws and regulations, and responds to public inquiries regarding any of the above including land use complaints.

ESSENTIAL FUNCTIONS OF THE JOB

The Building Inspector is responsible for interpreting all zoning and building code regulations and issuance of permits; conducts all types and phases of building inspections, including footing, framing, structural and occupancy; plumbing and electrical inspections; coordinates with other departments to insure compliance with all zoning and building codes and regulations; reviews site and building plans and checks the buildings are constructed in accordance with approved plans and specifications; checks quality of materials and methods of construction; performs inspections of existing buildings for hazardous conditions, structural failures, or improper use; approves final inspection certificates; provides information to builders and others regarding zoning and building regulations; issues demolition, building and sign permits and testifies in court on code violation cases; is responsible for all regulations; issuance of permits, and inspection of sites and facilities; informs the public both orally and in writing regarding building, zoning regulations. The Building Inspector is required to enforce all Hall County Zoning Regulations. In addition performs related work as required.

ADDITIONAL EXAMPLES OF WORK PERFORMED

The County Building Inspector must demonstrate the use of a computer to assist in issuing permits, monitoring inspections, and maintaining inspections and permit records, and will be required to use level, tape measure and similar tools.

KNOWLEDGE AND ABILITIES

It is desirable that the Building Inspector has completed coursework in building construction. The Building Inspector must possess a working knowledge of building construction methods and materials; have knowledge of uniform building codes and local laws regulating building construction, including electrical and plumbing codes; have the ability to read and interpret building plans and specifications and to enforce their application; must have the ability to prepare reports and keep records; have the ability to physically negotiate and inspect all types of construction sites and farm sites and the ability to communicate orally and in writing.

REQUIRED QUALIFICATIONS

- Three or more years of experience in the building trade or related field
- Currently possess a Journeyman Electrician License
- Obtain certification by the International Code Council (ICC) within six months of employment with Hall County.
- Obtain Electrical Contractor License within twelve months of employment with Hall County

CONDITIONS OF EMPLOYMENT

The County Building Inspector must possess a valid driver's license; must have the ability to physically negotiate and inspect all types of construction sites and farm sites; must have the ability to communicate both orally and in writing.

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